

## Documents that will be accepted as Evidence of Identity

Document	Issuing Agency	Category A	Category B	Name Change
New Zealand Passport	Department of Internal Affairs (Identity Services)	✓		
Overseas Passport		✓		
New Zealand Refugee Travel Document	Department of Internal Affairs (Identity Services)	✓		
New Zealand Certificate of Identity (issued under the Passports Act 1992)	Department of Internal Affairs (Identity Services)	✓		
New Zealand Certificate of Identity (issued under the Immigration Act 1987)	Department of Labour (Immigration)	✓		
New Zealand Birth Certificate	Department of Internal Affairs (Identity Services)	✓		✓
New Zealand Name Change Certificate	Department of Internal Affairs (Identity Services)	✓		
New Zealand Citizenship Certificate	Department of Internal Affairs (Identity Services)	✓		✓
New Zealand Driver Licence (please include both sides)	New Zealand Transport Agency		✓	
18+ Card	Hospitality Association of New Zealand		✓	
Community Service Card	Ministry of Social Development		✓	
Student & Employee IDs	Must be NZ issued		✓	
New Zealand Marriage Certificate	Department of Internal Affairs (Identity Services)			✓
New Zealand Civil Union Certificate	Department of Internal Affairs (Identity Services)			✓

The Council requires two identity documents.

One must be a photo ID. A minimum of one document must come from **Category A**. Documents accepted for name change cannot be used to verify primary identity.

**Note:** If a Birth Certificate is being used as a Name Change document, it must show **both** birth name and married name. A Marriage/Civil Union Certificate must be dated after the Marriage/Civil Union has occurred.

Documents must be certified and sent by postal mail. Please do not send originals. Certification of the copy can only be done by a solicitor, a Notary Public, a Justice of the Peace, or another person authorised to take a statutory declaration.